



Policy for Requests for Funding Assistance

Background

Athletics ACT (AACT) values and recognises the crucial role played by its volunteer officials and administrators in ensuring the smooth operations of our sport. To this end, AACT wishes to support these volunteers by setting aside some funding to support their ongoing training and development. The funding aims to support the operations of AACT through better trained and more informed officials/administrators, as well as recognise and support the personal development of these officials.

Funding

This funding assistance can include payment, or part payment, for any of the following items:

- Fares – to cover travel costs by air, train, coach, or private vehicle to attend special training courses;
- Accommodation – costs associated with interstate travel to attend special training courses;
- Training material – costs associated with the purchase of books, materials, equipment, required to undertake/complete any special training courses; and
- General – any other relevant costs.

Conditions

- The Board will call for applications on a bi-annual basis during January and July with applications closing on the 31st day of these two months respectively.
- The Board will set an annual maximum amount of funding and therefore not all applications may be successful.
- The Board will give priority to those applications which in its sole discretion believes will have the most benefit to AACT as well as the individual.
- AACT will endeavour to provide support to a wide range of volunteers within the scope and limitations of the budget allocated.
- Applicants will be expected to fund part of any such personal development themselves to confirm there is a genuine commitment to undertake the training. As a result AACT will fund up to only 80% of the cost of any personal development application.
- Applicants must be current financial members of Athletics ACT.
- Funding assistance will not be considered if the applicant is also receiving financial support from another source – e.g. Athletics Australia, AACT Club, or LAECT Centre.
- Successful applicants will be expected to report back to the AACT Board on the training and development undertaken – that is, the benefits, was it worthwhile, etc.

How to Apply

1. AACT members wishing to apply for funding support should send a short letter/e-mail to the AACT Executive Officer and include the following details:

- Name;
- Contact Details (E-mail and Mobile);
- Length of volunteer service with AACT;
- Reason/s for request for funding;
- Date/s of activity where funding support is being sought; and
- Funding amount requested.

2. Applications will be considered by the AACT Board as soon as possible after the closing dates of 31 January and 31 July.

3. The AACT President will respond in writing (e-mail) to advise the Board's decision to all applicants.

4. Where funding is approved (re item 3 above) the President will ask the successful applicant to provide his/her bank details by return e-mail and forward to the Finance Director to enable an online payment to be processed.